



**FINANCIAL AID
VERIFICATION WORKSHEET 2018 - 2019 (V1)**

- Universidad Metropolitana
- Universidad del Este
- Universidad del Turabo
- Universidad Ana G. Méndez Online

Your 2018 - 2019 Free Application for Federal Student Aid (FAFSA) was selected for verification. The federal regulations establish that before awarding Federal Student Aid, we may ask you to confirm the information reported on your FAFSA. If there are differences between the information reported in your FAFSA and the information included in this worksheet, your FAFSA information may need to be corrected. If a dependent student, you and one of your parents must complete and sign this worksheet, attach any required documents and submit the form and the required attachments to the Financial Aid Office at your institution. Your institution may ask for additional information. If you have questions about the verification process, contact your Financial Aid Office as soon as possible. Your financial aid disbursement is subject to completing this verification process.

Select one of the following two options based on the information included in your FAFSA:

Dependent

Independent

I. Student's Information

Campus: _____ ID: _____

Last Name	First Name	M.I.	Social Security Number (SSN)	Date of Birth (MMDDYYYY)
Street Address (include apt. no.)			Institutional Email Address	Personal Email Address
City	State	Zip Code	Cell Phone Number	Home or Alternate Phone Number

II. Family Information: Number of Household Members and Number in College

If **DEPENDENT**, select your parent(s) marital status; / If **INDEPENDENT**, select your marital status:

- Single (never married)
 Married (includes remarried)
 Separated
 Divorced or Widowed
 Unmarried but living together

<p>If DEPENDENT, list in the table below the people in your <u>parent's household</u>. Include:</p> <ul style="list-style-type: none"> ▪ Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s). ▪ Your parent(s) other children if your parent(s) will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-2019. Include children who meet either of these standards, even if they do not live with your parent(s). ▪ Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2019. 	<p>If INDEPENDENT, list in the table below the people in <u>your household</u>. Include:</p> <ul style="list-style-type: none"> ▪ Yourself and your spouse, if married. ▪ Your or your spouse's children if you or your spouse will provide more than half of their support from July 1, 2018, through June 30, 2019, even if the child does not live with you. ▪ Other people if they now live with you and you or your spouse provides more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2019.
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Also, include in the table below the name of the college for any household member who is or will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018 and June 30, 2019 (do not include the college for your parents). *If more space is needed, attach a separate page with your name and student's ID at the top.*

Full Name	Age	Relationship	College	Will Be Enrolled at Least Half Time (Yes or No)
<i>Example: Missy Jones</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

III. Income Information

TAX RETURN FILERS Section

If **DEPENDENT**, the instructions below apply to each parent included in the household in section II. Notify the financial aid officer at your institution if the parents filed separate income tax returns for 2016 or had a change in marital status after December 31, 2016.

If **INDEPENDENT**, the instructions below apply to you and your spouse, if married. Notify the financial aid officer at your institution if you or spouse filed separate income tax returns for 2016 or had a change in marital status after December 31, 2016.

Complete this section if the parents are required to file and filed a 2016 income tax return(s).

Complete this section if you and your spouse are required to file and filed a 2016 income tax return(s).

Check the box that applies:

- Used the IRS Data Retrieval Tool in *FAFSA on the Web* to retrieve and transfer the 2016 IRS income tax return information into the FAFSA.
- Attached a 2016 IRS Tax Return Transcript(s).
- Attached a signed copy of the 2016 income tax return(s) filed in Puerto Rico or in a foreign country.
- Filed an **amended** income tax return for tax year 2016 and attached a signed copy of the return as originally filed **and** a signed copy of the return amended and subsequently filed.

NONTAX FILERS Section

If **DEPENDENT**, the instructions and certifications below apply to you and to each parent included in the household in section II.

If **INDEPENDENT**, the instructions and certifications below apply to you and your spouse, if married.

Complete this section if you and your parents are not required to file and did not file a 2016 income tax return.

Complete this section if you and your spouse are not required to file and did not file a 2016 income tax return.

Check the box that applies:

- Was not employed and had no income earned from work in 2016; therefore, not required to file and did not file a 2016 income tax return.
- Was employed in 2016 but are not required to file and did not file a 2016 income tax return. Listed below the names of all employers, the amount earned from each employer in 2016, and whether a W-2 form was provided (all employers, even though a W-2 was not provided, are included in the table below). Attached copies of all 2016 W-2 forms issued.

Employer's Name	2016 Amount Earned	W-2 Attached (Yes or No)
<i>Example: Sugy's Auto-Body Shop</i>	<i>\$2,000.00</i>	<i>Yes</i>
TOTAL:	\$	

If more space is needed, attach a separate page with your name and student's ID at the top.

IV. Certification and Signature: Each person signing below certifies that all of the information reported is complete and correct. If dependent, the student and one parent must sign and date. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

Student's Signature

Date

Parent's Signature

Date

Do not send this worksheet to the U.S. Department of Education. Submit this worksheet to the Financial Aid Office of your institution. Make a copy for your records.